

**Forest Carbon Partnership Facility
(FCPF) Participants Committee
Fifteenth Meeting (PC15)**

**Sheraton Senggigi Beach Resort
Jalan Raya Senggigi Km. 8, Senggigi
Lombok, West Nusa Tenggara 83355 - INDONESIA
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<http://www.starwoodhotels.com/sheraton/property/overview/index.html?propertyID=121>

**Friday, June 28, 2013: Field visit (optional)
Saturday, June 29, 2013: Pre-PC workshops (optional)
Sunday-Monday, June 30-July 1, 2013: PC15 meeting**

Friday, June 28

Field Visit for FCPF and UN-REDD Participants (Optional)	
07:00	Participants may choose to participate in one of three field visits. Please see detailed itineraries in annotations. Group I: West Lombok Group II: North Lombok Group III: East Lombok
Reception hosted by Dr. Hadi Daryanto, DEA, Secretary General of the Ministry of Forestry of Indonesia	
19:00-21:00	Dinner reception for FCPF and UN-REDD participants at Sheraton Senggigi Beach Resort, with traditional dance performance (Lombok Dance)

Saturday, June 29

Pre-PC Workshops (Optional)	
07:00	Breakfast
08:30	Workshop 1: Draft Methodological Framework of the FCPF Carbon Fund (Ken Andrasko)
11:00	Coffee break
11:30	Workshop 2: Draft General Conditions of a future Emissions Reduction Payment Agreement (ERPA) (Markus Pohlmann)
13:00	Lunch break
14:15	Workshop 3: Emerging lessons from implementation of Readiness grants (Alex Lotsch, Neeta Hooda)
16:15	Coffee break
16:45	Informal discussions in language groups (open to all Participants and Observers) English – Mawar Room Spanish – Banjar Room French – Melati Room

Sunday, June 30

07:30	<i>Registration and breakfast</i>
1. Opening	
08:30	1a. Welcome (Simon Whitehouse)
08:45	1b. Official opening (Dr. K.H. TGH. Muhammad Zainul Majdi, Governor of West Nusa Tenggara province; Dr. Iman Santoso, Director General of Forest Research and Development Agency, Indonesia; and James Brumby, Sector Manager of East Asia Region Poverty Reduction and Economic Management, World Bank)
09:30	1c. Review and approval of meeting agenda (Dr. Iman Santoso, Director General of Forest Research and Development Agency, Indonesia, and Valérie Reboud, France, as Co-Chairs)
09:40	1d. Update on request to invite a Women's Observer to PC meetings, and overview of contact groups and PC Resolutions (Sachiko Morita)
09:45	1e. FMT's update on progress made since PC14 (Simon Whitehouse)
10:45	<i>Coffee break</i>
2. Country progress reports	
11:15	2. Update on progress in Indonesia, including progress in FCPF grant and overall progress in REDD+ (Krisfianti Ginoga)
12:30	<i>Lunch break</i>
3. Capacity Building Programs	
13:30	3. Status of the Capacity Building Programs for Indigenous Peoples, and CSOs and Local Communities (Gernot Brodnig)
4. Legal Issues	
14:30	4. Potential conflicts of interest in the Readiness Fund and Carbon Fund (Markus Pohlmann, Sachiko Morita) – <i>Resolution sought to revise the FCPF Charter</i>
15:15	<i>Coffee break</i>
5. Carbon Fund	
15:30	5. Draft General Conditions of a future Emission Reductions Payment Agreement (ERPA) (Markus Pohlmann)
6. FY14 Readiness Fund Budget	
16:30	6. Presentation of FY14 budget proposal (including report on implementation of additional activities approved in FY13 budget) (Simon Whitehouse) – <i>Resolution sought</i>
17:30	<i>Contact groups on draft PC Resolutions</i>

Monday, July 1

07:30	<i>Breakfast; Contact groups on draft PC Resolutions if needed</i>
7. Monitoring and Evaluation	
08:30	7a. Links between country-level M&E frameworks and the FCPF's program-level M&E framework (Neeta Hooda)
09:15	7b. Presentation of framework strategy for knowledge management and communication at the global level (Nina Doetinchem)
8. Updates from other initiatives	
09:45	8a. Update from UN-REDD (Clea Paz)
10:15	8b. Update on progress under the Forest Investment Program (Andrea Kutter)
10:45	<i>Coffee break</i>
9. Knowledge Sharing Panel	
11:15	9a. Mechanisms for Managing REDD+ Funds at the National Level (André Aquino)
13:00	<i>Lunch break, contact groups on draft PC Resolutions if needed</i>
14:15	9b. Moving from REDD+ projects to Programs and Policies (Neeta Hooda)
16:00	<i>Coffee break</i>
10. Closing	
16:30	10a. Next meetings (Simon Whitehouse)
16:45	10b. Adoption of PC Resolutions (Sachiko Morita)
17:30	10c. Co-chairs' conclusions (Co-chairs)
18:00	<i>End of meeting</i>

ANNOTATIONS

All background documents will be available on the PC15 page of the FCPF website at <https://www.forestcarbonpartnership.org/pc15-june-30-july-1-2013-lombok-indonesia> prior to the meeting.

June 28 Field Visit for FCPF and UN-REDD Participants (Optional)

Time	Activity	Remarks
GROUP I : West Lombok		
07.00 – 07.30	Preparation of departure, ready at the meeting point (at Sheraton Senggigi)	
08.00 – 10.00	Visit to Community Nursery at Kekait Village and dialogue with local community	
10.00 – 13.30	Visit to HKm Santong and dialogue with local community, and lunch at HKm Santong	Jumah Praying time starts from around 11.30
13.30 – 14.30	Visit to Local craft at Dasan Bangket, Gangga District	
14.30 –	Back to Hotel	

GROUP II (alt) : North Lombok		
07.00 – 07.30	Preparation of departure, ready at the meeting point (at Sheraton Senggigi)	
08.00 – 11.30	Visit to Senaru Village and KHDTK Senaru, and dialogue with local community	
11.30 – 13.30	Visit to Sindang Gila Waterfall and Lunch at Pondok Senaru	Jumah Praying time starts from around 11.30
13.00 –	Back to Hotel	

GROUP III : East Lombok		
07.00 – 07.30	Preparation of departure, ready at the meeting point (at Sheraton Senggigi)	
08.00 – 10.30	Visit to HKm Sapit and dialogue with local community	
10.30 – 11.30	Visit to Kebun Raya Lemor	
11.30 – 13.00	Lunch at Menanga Baris	Jumah Praying time starts from around 11.30
13.00 – 13.30	Visit to Layered Living Fences at Labuan Lombok	
13.30 –	Back to Hotel	

Note: These options can accommodate 150 participants total. Seats will be reserved on a first-come first-serve basis. **If you wish to attend one, please email your choice to: novia_widya@yahoo.com**

1. The starting point for all tours is the Santosa Hotel.
2. The participants staying at the Sheraton will be picked up by 07.15 AM and be taken to Santosa Hotel.
3. Participants staying at Holiday Resort must make their own way to Santosa Hotel at 07.00 AM, to join the bus.
4. The bus will leave at 07.30 AM from Santosa Hotel for the field visit.
5. Snack, water and Lunch will be provided by MoFOR
6. Please carry mosquito repellants/medicines and be ready for rain (umbrella/rain coat)

June 29 Pre-PC Workshops

As has been done at previous PC meetings, workshops will be organized prior to the PC15 meeting to give an opportunity to Participants and Observers to informally discuss three main topics: (1) the Draft Methodological Framework of the FCPF Carbon Fund; (2) the Draft General Conditions of a future Emission Reductions Payment Agreement (ERPA); and (3) Emerging lessons from implementation of Readiness grants.

The format for these workshops will be informal. Each one will include an introduction to the topic at hand, followed by ample time for discussion. Simultaneous interpretation in English, French and Spanish will be provided.

Pre-PC Workshop on Draft Methodological Framework of the FCPF Carbon Fund

Background: A Methodological Framework (MF) for the FCPF Carbon Fund (CF) is needed to specify the requirements that ER Programs need to meet, when they submit an ER-PIN to the CF for consideration for eventual signing of an Emission Reductions Payment Agreement (ERPA). The MF also will assist the CF Participants in reviewing and assessing ER-PIN proposals. In June 2012, the Working Group of the PC agreed in on a set of general principles (called Elements) as guidance from the PC for the CF's consideration as it develops the MF (see FMT Note 2012-8 at https://www.forestcarbonpartnership.org/sites/forestcarbonpartnership.org/files/Documents/PDF/June2012/FMT%20Note%202012-8%20Working%20Group%20Recomm%2006-09-12%20EN_0.pdf). A separate Carbon Fund Working Group is providing advice to the FMT during the development of the MF.

Building on the PC Elements, the FMT and TAP have produced a draft MF for consideration at the CF meeting to be held June 24-25 in Paris. The CF Participants are expected to consider a revised MF at their October 2013 CF8 meeting (TBA), in order to have an MF available after that meeting for use by developers of ER-PINS and ER Program Documents for the Carbon Fund.

Background documentation: A version of the Methodological Framework coming out of the Paris CF7 meeting is expected to be posted by the FMT on the FCPF web site shortly after the meeting.

Expected PC action: No action is expected. The pre-PC meeting workshop will offer a chance for the FMT to describe the MF, and for PC meeting attendees to understand the MF draft and process. The FMT is proposing to post the draft MF for a 5-week public comment period, roughly from late July to early September.

Pre-PC Workshop on Draft General Conditions of a future Emission Reductions Payment Agreement (ERPA)

At the fourteenth Participants Committee (PC) meeting, PC participants requested the Trustee to submit a first draft of the ERPA General Conditions at the fifteenth PC meeting in Lombok, Indonesia, to be endorsed by PC participants at the sixteenth PC meeting. The ERPA General Conditions are based on the ERPA Term Sheet that was endorsed by the PC at the fourteenth PC meeting (Resolution PC/14/2013/9). The Trustee will walk workshop participants through the structure of the first draft of the ERPA General Conditions and answer any questions participants may have.

Pre-PC Workshop on Emerging lessons from implementation of Readiness grants

The workshop focuses on how the preparation and implementation of Readiness Preparation Grants provided through the FCPF can be made more effective and accelerated. It builds on early lessons from the work in REDD Countries that have signed a Grant Agreement or are about to complete the grant preparation phase with their Delivery Partner. The session will address common challenges and good practices in structuring and implementing readiness activities. Important experiences to date build largely on the work by the World Bank (which has signed 9 Grant Agreements with REDD Countries) and other Delivery Partners (UNDP, IDB), who will provide early insights from their work with REDD Countries and specifics on the support provided through their respective institutions. The discussion is expected to generate ideas for effective grant implementation going forward and provide practical insights for countries that expect to advance their readiness preparation activities with FCPF support in the future.

During grant preparation, common challenges include clarification of institutional arrangements, development of procurement plans or necessary consultations. During implementation, procurement of services for technical readiness components, staffing of project management units and coordination with other development partners are among the key issues that require time and careful management.

To initiate a constructive discussion among Participants, Delivery Partners and Observers, a few REDD Country representatives will share experiences on readiness grant preparation and implementation. The subsequent discussion is proposed to be structured around (i) financial management, (ii) procurement, (iii) coordination of readiness activities, as well as other topics that may come up during the workshop. The focus of the discussion will be on good practices and actions that help countries implement funding efficiently and effectively. World Bank operational staff and Delivery Partners explain resources and the support that they provide during grant preparation and implementation.

Informal discussions in language groups

Following these workshops, Participants and Observers will have the opportunity to gather in groups by language (English, French and Spanish) to continue the discussions in an informal setting. FMT staff will be on hand to answer any questions related to the topics presented in the workshops that day. No interpretation will be provided as it is assumed that these discussions would be conducted in the respective languages.

Session 1c. Review and approval of meeting agenda

The PC15 Co-chairs (Dr. Iman Santoso, Director General of Forest Research and Development Agency, Indonesia, on behalf of the REDD Country Participants and Valérie Reboud, France, on behalf of the financial contributors) will introduce and request approval for the agenda, focusing on the key topics and objectives and expected PC actions.

Session 1d. Update on request to invite a Women's Observer to PC meetings, and overview of contact groups and PC Resolutions

The FMT will briefly provide an update on the request received for a Women's Observer to participate in PC meetings. The FMT will also introduce the topics that require deliberation in the PC contact groups and adoption of a PC Resolution at PC15. See table below.

Session Number & Topic	Resolution #	Group Facilitator from FMT	Meeting Room	Time of First Meeting
Carbon Fund conflicts of interest	1	Markus Pohlmann	Banjar	June 30 17:30
Fiscal Year 2014 Budget	2	Simon Whitehouse	Mawar	June 30 17:30

Session 1e. FMT's update on progress made since PC14

Background: The FMT will provide an update on recent FCPF developments and prospects. In addition, at PC14, the PC requested REDD Country Participants who had not submitted a revised R-PP to inform the FMT on when they intend to submit a revised R-PP and sign a Readiness Preparation Grant Agreement. The FMT will report on this information as well.

Background documentation: The updated Dashboard and Country Progress Sheets are being made available on the FCPF website.

Expected PC action: None.

Session 2. Update on progress in Indonesia, including progress in FCPF grant and overall progress in REDD+

Background: The Government of Indonesia will present the overall progress on REDD+ Readiness in the country, highlighting progress achieved in each of the elements of the Readiness Package. The country will report on progress achieved both with FCPF funding, and with other sources of funding. The formal Mid-Term Progress Report is expected to be presented at the next FCPF PC meeting in October/November 2013 (PC16).

Expected PC action: None.

Session 3. Status of the Capacity Building Programs for Indigenous Peoples, and CSOs and Local Communities

Background: The capacity building programs for Forest-dependent Indigenous Peoples and Forest Dwellers and for southern CSOs will be switching from a "vendor system" to a small grants program in FY14. To this end, indigenous peoples and civil society organizations have been asked to submit proposals to serve as regional intermediaries to manage the grant mechanisms. The selection process of the 6 intermediaries has been completed. Representatives from the FMT will present the next steps in operationalizing the new system, as well as give an update on the approved grants under the old system.

Background documentation: Relevant documents on the capacity building programs can be found at <https://www.forestcarbonpartnership.org/capacity-building-forest-dependent-people-redd-1>.

Version of June 28, 2013

FMT Note 2013-3 "Capacity Building Programs of the FCPF" will be available on the PC15 website prior to the meeting.

Expected PC action: None expected.

Session 4. Potential conflicts of interest in the Readiness Fund and Carbon Fund

Background: At the sixth Carbon Fund Meeting, the Carbon Fund Participants requested the FMT to provide further clarity on potential conflicts of interest that may arise in the context of support the Carbon Fund Participants provide to the REDD Countries in the development of ER Programs. The FMT has since reviewed the FCPF Charter, and has suggested amendments to Section 8.3 and Section 11.6 of the Charter.

Background documents: The proposed charter amendment is available on the PC15 website.

Expected PC action: The PC is expected to adopt a resolution, amending Sections 8.3 and 11.6 of the FCPF Charter.

Session 5. Draft General Conditions of a future Emission Reductions Payment Agreement (ERPA)

Background: At the fourteenth Participants Committee (PC) meeting, PC participants requested the Trustee to submit a first draft of the ERPA General Conditions at the fifteenth PC meeting in Lombok, Indonesia, to be endorsed by PC participants at the sixteenth PC meeting. The ERPA General Conditions are based on the ERPA Term Sheet that was endorsed by the PC at the fourteenth PC meeting (Resolution PC/14/2013/9). The Trustee will walk PC participants through the structure of the first draft of the ERPA General Conditions and answer any questions PC participants may have.

Expected CFP action: none at PC15. The ERPA General Conditions are expected to be approved at PC16 in October/November 2013.

Session 6. Presentation of FY14 budget proposal (including report on implementation of additional activities approved in FY13 budget)

The FMT will present its Fiscal Year 2014 (FY14) budget proposal to the PC for approval. FY14 begins on July 1, 2013, and a review of estimated expenditures through FY13 will also be provided, with the final FY13 accounts to be provided as part of the FY13 Annual Report before PA6/PC16.

As part of this session, the FMT will also provide an update on the implementation of additional activities approved as part of the FY13 budget.

Background documentation: A presentation on the proposed FY14 budget, and FMT Note 2013-4 on progress made in the implementation of additional activities approved as part of the FY13 budget, and the proposed budget for additional activities for FY14 will be available on the PC15 webpage.

Expected PC action: The PC would adopt a Resolution approving the FY14 budget.

Session 7a. Links between country-level M&E frameworks and the FCPF's program-level M&E framework

Two REDD countries (Liberia and Nepal) will present their national level monitoring and evaluation (M&E)

Frameworks, and how they will use the revised country reporting template (approved as part of the FCPF Program level M&E framework) to report on readiness. The FMT is providing support to REDD Countries in aligning the readiness progress monitoring and reporting to the FCPF. The M&E experts sourced through the FMT have worked with the REDD+ teams in Liberia and Nepal to develop national M&E frameworks and to align them with the reporting for R-Packages, and with the FCPF program-level indicators relevant for country reporting.

Expected PC action: The PC can provide feedback to the countries and to the FMT on how to further assist countries in this effort.

Session 7b. Presentation of framework strategy for knowledge management and communication at the global level

The FMT will present a draft framework strategy for knowledge management and communications at the global level. The framework strategy will provide the objectives for communication and knowledge management, identify the audiences that need to be reached and the approaches and tools that will be employed. The framework strategy will form the basis for annual work plans that will be prepared outlining planned knowledge and communication activities.

Background documentation: The draft framework strategy for knowledge management and communication will be available on the PC15 page.

Expected PC action: The PC may wish to provide feedback and comments with a view to improving and finalizing the draft framework strategy for approval at PC16.

Sessions 8a-b. Updates from UN-REDD and the Forest Investment Program

Representatives of the UN-REDD Programme and the Forest Investment Program will present on developments in their respective initiatives, including recent meetings.

Session 9a. Knowledge Sharing Panel on Mechanisms for Managing REDD+ Funds at the National Level

This Panel will explore how a few countries are designing national mechanisms to manage REDD+ funds at the national level. Some of the questions to be addressed include:

- i) The structure and governance of the REDD+ Funds Management Mechanism (funds flow, legal basis, governance and decision-making bodies).
- ii) What are the funds delivery modalities that the Mechanism uses to support the implementation of the National REDD+ Strategy?
- iii) What are the sources of funding the Mechanism aims to attract and how does it aim to do so?

Speakers:

- **Agus Sari**, Head of the Financial Instrument Working Group at Indonesia's Presidential REDD+ Task Force - [The experience of the REDD+ Fund for Indonesia](#)
- **Zerihun Mekuria**, Ministry of Finance of Ethiopia - [The Climate Resilient and Green Economy Facility's role in promoting REDD+ in Ethiopia](#)

- **Omar Samayoa**, Climate Change Specialist, Inter-American Development Bank – Building Financing Mechanisms against deforestation in the Amazon Region
- **Berta Besti**, Climate Change Specialist, UNDP / UN-REDD Program – Promoting South-South knowledge exchange on REDD+ Funds: A UN-REDD & FCPF initiative.

Facilitator:

- **André Aquino**, FCPF FMT, World Bank

Session 9b. Knowledge Sharing Panel on Moving from REDD+ projects to Programs and Policies

REDD+ countries are currently implementing various initiatives to address causes of deforestation and forest degradation. These initiatives happen at different levels, such as project level, jurisdictional level (Districts, Provinces/States) and at the national level (through policies that can promote or hinder REDD+ goals). This Panel will showcase how some countries are attempting to link REDD+ activities at the local level to the national REDD+ framework. Issues to be addressed include:

- i) How are the results of activities at the local level accounted for and reported?
- ii) What is the institutional framework governing REDD+ implementation and at what level are REDD+ activities and incentives to be managed?
- iii) How can the knowledge generated by local activities influence the National REDD+ Strategy?

This workshop will report on the main results of an international workshop on the topic promoted by the FCPF, in partnership with the Ministry of Agriculture in Ethiopia, held in April 2013.

Speakers:

- **Lex Hovani**, TNC Indonesia - The Berau Forest Carbon Program in Indonesia
- **Ibu Nur Masripitin**, Indonesia's Ministry of Forestry - The emerging implementation framework for REDD+ in Indonesia
- **André Aquino**, FCPF Facility Management Team - Linking REDD+ local activities to the National REDD+ Strategy: Findings from the FCPF workshop

Facilitator:

- Neeta Hooda - FCPF Facility Management Team

Session 10a. Next meetings

The FMT will present the proposed dates and venues for upcoming FCPF meetings.

Expected PC action: The PC would provide guidance and potentially approve the dates for the upcoming meetings.